

Roseleigh Neighborhood Association Board Meeting Minutes

April 21, 2014

Members present:

1. Anthony Woodard – President
2. Stanley Jones – Treasurer
3. Cindi Montgomery – Secretary
4. Linda Denson – At Large
5. Miltonette Norman – At Large
6. John Hambrick – At Large

Agenda Topics:

Report Outs:

1. First quarter financial status – Stanley
 - Financial report provided
 - Clarification regarding ‘Other’ total, which will be broken down on Roseleigh Community Meeting financial report
 - Copy of Financial Report available on Roseleigh website for residents only; password provided to all residents in newsletters and by contacting block captains
2. Meeting with Chris Wilbanks of South Woods Baptist Church update – Anthony
 - John Hambrick also in attendance
 - Cleanup on Germantown Road, facilitated by church representatives, reviewed
 - RNA will partner with church, but not in an endorsement perspective for outreach by the church in Roseleigh neighborhood; proposed project(s), relating to homeowner property/ yards, would be facilitated between church representative(s) and homeowner(s)
3. Street signs feasibility study survey update – Cindi
 - Feasibility committee members will provide a brief update on project at the next Roseleigh Community Meeting
4. Memphis City Beautiful Grant update – Cindi
 - Notification not received; to ensure future updates, a community leader registration form has been sent to –
 - Tim Harris, Community Outreach Specialist, Office of Community Affairs
Timothy.Harris@memphistn.gov
 - City Beautiful and other city organizations use contact information from Office of Community Affairs for notification of various projects;
 - Linda Denson and Cindi Montgomery are now listed as the contact representative for Roseleigh
5. Pothole on Germantown Road update – Cindi
 - **UPDATES:**
 - 1/22/2014 Mayor’s Citizen Service Center (636-6500) – ticket # 1794666 established
 - 2/03/2014 follow up – follow up status; informed pothole repair delayed due to weather

- 3/24/2014 follow up – ticket # 1794666 reflected CLOSED; informed representative work had not been completed; ticket # 1862866 established
- 4/17/2014 follow up – ticket # 1862866 reflected CLOSED; ..again.. informed representative work had not been completed; ticket #1893446 established; also requested management follow up
- 4/24/2014 follow up – ticket # 1893446; status – ‘currently being worked on’

Discussion Items:

Neighborhood Safety and Security

1. Video surveillance update
 - Upgrade existing camera and recording equipment and change the approach to accessing security camera recorded data
 - Remove from residential home to eliminate the need for physical access to security camera data
 - Implement an internet-based recording system with remote surveillance and viewing capability
2. Roseleigh Security Plan
 - Roseleigh Security Plan Framework reviewed –
 - Security Program Management
UPDATE: 4/23/2014 Richard Faber has accepted the position of Roseleigh Neighborhood Watch Coordinator
 - Security Signage and Communications
UPDATE: 4/16/2014 Office Pye/Ridgeway Station-Neighborhood Watch Coordinator contacted regarding new neighborhood watch signs; PENDING
 - Surveillance and Patrolling
 - Support and Funding

Next Community Meeting

1. Date
 - May 15, 2014
2. Agenda
 1. New administration introduction
 2. Block captains introduction
 3. Q1 Financial Report (Jan - Apr)
 4. 2014 Goals and Objectives
 - Safety/security
 - Communications –
 - Website
 - Newsletter option (hard copy or view on web)
 - Phone blast
 - Cost effective and efficient
5. Street signs feasibility study survey update by committee members

First Quarter Newsletter

1. Reviewed newsletter content
 - Date of community meeting confirmed
 - Update *Beautification* section –
 - RNA Landscape Committee leading the effort
2. Printing and distribution schedule
 - Distribute first week in May

Realtor Contacting

- Stanley Jones is the primary contact for realtors –
 - Collection of unpaid Neighborhood Association dues for residential property sold
 - W9 form
 - Notification of *no rental/no lease-to-own* policy

Welcome Packet Update

- Information –
 - New RNA President's letter
 - Printing of additional *Roseleigh Neighborhood Association Operating Guide 2013* pamphlets

Website Review

- Linda Denson, RNA website facilitator, provided review of information currently reflected
- Updates noted and avenues to use the website for an effective and cost efficient informational tool