

Board of Directors Meeting Minutes for July 14, 2012

Date and Time: 7/14/2012 – 11:00 pm

In attendance:

- Curtis Timmons
- Anthony Woodard
- Stanley Jones
- Miltonette Norman
- Richard Faber
- Cindi Montgomery

Report Outs:

- 1) **Speed bumps and stop signs** – John Hambrick; pending
- 2) **Roseleigh equipment** – Richard Faber provided an update on status

Discussion Items:

- 1) **Final selection of landscaping services** – Miltonette Norman provided cost feasible/applicable options for main entrance; Bracy's Lawn Service of Bartlett selected; special thanks to Miltonette Norman for conducting an exhaustive search to ensure front beds are well maintained
- 2) **Welcome package for new residents** – Curtis Timmons provided an initial informational packet with additional information suggested; will determine which Roseleigh representative would facilitate; ongoing
- 3) **Standing Committee update** – Curtis Timmons; ongoing
- 4) **National Night Out 2012 (August 7th)** – Cindi Montgomery/Curtis Timmons provided leaflet information distributed by East Memphis Precinct; discussed if organizing event for Roseleigh would be feasible by the August 7th date; requested Neighborhood Watch rep from East Precinct will discuss at July 19th Community Meeting
- 5) **Vendor advertisement cost** – Curtis Timmons presented to Board Members costs for non-Roseleigh Neighborhood Association members; a \$125 annual fee was determined
- 6) **Review of 2nd Qtr Performance initiatives** – Curtis Timmons provided report with goal alignment; will be posted on RNA website
- 7) **Roseleigh Operating Handbook** – Curtis Timmons reviewed the need for processes and procedures (P & P) to be in place; Cindi Montgomery will assist; completion projected for October 2012
- 8) **By Laws changes** – Curtis Timmons discussed clarification needed to ensure consistency concerning various RNA laws; ongoing; completion projected for October 2012
- 9) **July 19th Community Meeting Agenda** – Guest speaker will use 20-25 minutes (includes Q & A); remaining time will be allotted for an update on insurance status, overview of quarterly report, Standing Committee update; newsletter feedback

Additional Topics:

Board of Directors Meeting Minutes for July 14, 2012

- 1) **Memphis Family Shelter** – information distributed which included the December list of items needed
- 2) **Homes sold** – RNA is a member of the Real Estate Association; unpaid association dues (7 year span) reviewed; method of reimbursement determined by realtor/closing attorney and Board Members (currently Treasurer has been directly involved)

Meeting concluded approximately 2:00 pm